

Subject: Advancing to J O Nationals – please post on your websites
From: "Mo Haneef" <trackcoach4@gmail.com>
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Congratulations on qualifying to advance to the [USATF National Junior Olympic Outdoor Track And Field Championships](#) which will be held in Wichita Kansas. All entries for the National Championships must be submitted online -- entries cannot be accepted by any other method. *NO on-site entry changes will be allowed.* The registration window is now open.

Entry forms for this meet were created from the results of the two Region 15 qualifier meets. Once the results were certified, the names of qualifying teams and unattached athletes were placed in the list of teams/unattached athletes on the Main Menu for on-line registration. If your name is missing, please contact the support team for this meet. Please send general information and meet information questions or comments to [Vince Bingham](mailto:vbingham@ku.edu) (vbingham@ku.edu) and cc trackcoach4@gmail.com. Please send technical questions regarding on-line meet entry to inezfinch@aol.com and cc trackcoach4@gmail.com.

The 1st time you come to enter your team/unattached athlete you will be asked to provide the date-of-birth of one of the athletes on your roster. For unattached athletes you'll be asked to provide your own date-of-birth. Once this challenge has been answered you will be asked to fill out your contact information. This will be asked of both teams and unattached athletes.

As with other contact records, you can fill in your e-mail address + PIN and click Load to restore your contact information from the on-line archive if you have entered any other meet at since August of last year.

Once your contact information is recorded and confirmed you will be directed to your roster. All athletes that competed at the qualifier meet will already be on your roster. If an athlete is missing from your roster, please contact the meet director [Vince Bingham](mailto:vbingham@ku.edu) (vbingham@ku.edu) Once the roster is correct, it is confirmed and you are then presented with a list of athletes. You select who you want to enter. You do not have to enter your whole team at one time; but once you enter and pay the entry fee for an athlete, the entry for that athlete is locked and individual events cannot be added or changed.

Each selected athlete's entry form is presented 1-at-a-time. You declare the events you want the athlete to enter. If you do not declare, then it is assumed that you are scratching any event not declared. Until you pay fees for this athlete, you may return and make any changes to the events entered that you wish. All changes must be completed by the on-line entry close date - **07/18/2011 11:59 PM CT**. The entry close date is posted at the bottom of the Main Menu for on-line registration. ***The entry close date and the time on-line registration closes is subject to change.*** Please do not wait until the last minute to start this process.

After all individuals have been entered, a review of any relay entries is presented. You are required to

enter a minimum of 4 athletes on each relay.

After relays are reviewed, you are presented with a confirmation page. You may correct any entry. After all entries have been corrected, you submit those entered and pay their fees.

After you pay fees, you are provided an acknowledgment of your entry. A copy of this acknowledgment is e-mailed to the e-mail address on your contact record. In addition to the entry acknowledgment, the Internet bank will e-mail a credit card transaction acknowledgment. You should bring copies of both of these acknowledgments to the meet.

Lastly, if you have not done so already, from the registration Main Menu select option 6 Print waivers and print waivers for all athletes you have entered. Have each athlete's parent sign the form. If the athlete is 18 they may sign their own form. Mail these completed forms right away to

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From the on-line registration Main Menu, you can enter the roster menu, make changes to your contact information, pay fees, change your entry and view your entry. **Your PIN is required for all functions except fee payment.** Your PIN is assigned when your contact record is confirmed.

To get started with your entry in the USATF Junior Olympic Track & Field National Championships click [here](#) or visit http://usatfregistration.com/cgi-bin/login.pl?cd=jo_usatfyouth.

Best wishes as you go forward this season,

Mo Haneef
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